

**KEN Application Subcommittee
Business Process
2006-07**

Task	Aug-06	Sep-06	Oct-06	Nov-06	Dec-06	Jan-07	Feb-07	Mar-07	Apr-07	May-07	Jun-07	Jul-07	Aug-07	Sep-07
1. Define Subcommittee charge	x	x												
2. Draft evaluation criteria for applications to be considered			x	x										
3. Test validity of evaluation criteria against draft applications matrix			x	x										
4. Finalize evaluation criteria			x	x										
5. Survey P21 education community on applications currently used/will need					x	x								
6. Compile comprehensive applications matrix based on survey responses						x								
7. Survey P21 education community on prioritization of the comprehensive applications matrix							x	x						
8. Modify the comprehensive applications matrix based on priorities from survey responses								x						
9. Evaluate applications using the established evaluation criteria								x						
10. Finalize Subcommittee's applications matrix								x	x					
11. Select Phase 1 applications to be assessed									x	x	x			
12. Assess Phase 1 applications as to costs, usage, enhancements & implementation									x	x	x			
13. Make recommendations for 2008/2010 funding for implementation, enhancements & measurements										x	x			
14. Review progress using measurements as to cost savings, increased usage, teaching quality & learning outcome (Raising Mary)												x	x	x
15. Select Phase 2 applications to be assessed												x	x	x